

DENBIGH BAPTIST CHRISTIAN SCHOOL INTERNET AND COMPUTER USAGE POLICY

One of the goals of Denbigh Baptist Christian School is to encourage students to use internet and computers as tools to access academic resources and for collaboration to gain knowledge and understanding to promote academic excellence. Access on the internet and computer usage is a privilege not a right. The following guidelines have been developed and employed to make internet access and computer usage productive and beneficial to all. Failure to abide by any of the guidelines could result in cancellation of that privilege. Any administrator, faculty member, or staff member may request the denial of a student's network privileges.

Students must have written parental permission before being given internet privileges.

The user accepts personal responsibility for any information obtained through the school's internet access.

The e-mail system is to be used only for the exchange of appropriate information. There are to be no emotionally charged, derogatory, or otherwise inappropriate exchanges on the e-mail system. Users may not give out personal information such as names, addresses, or phone numbers of themselves or others.

Internet is to be used for scholarly research and as a means of obtaining needed information.

Users shall not access information that is inappropriate (eg. -pornographic materials, vulgarity, gambling, militant or extremist materials, etc.). The school administration will make the final determination on such appropriateness.

Entering chat rooms and the use of the internet to play computer games is prohibited, unless specifically authorized by the system administrator or the teacher supervising the user.

Users should not engage in illegal activities while using the internet.

Students may not access their personal on-line services or web-based e-mail using the school network.

Material obtained through research on the internet and then used in academic work is to be properly documented and credited. Note: Since some material is unique to the internet and can disappear overnight, documentation might necessitate the printing of a hard copy.

It is preferable for students to use new disks or flash drives when saving information. If students need to use a disk or flash drive from somewhere other than school, we ask that it be scanned for viruses protection and approved by the teacher in the computer lab.

No student will have access to the internet unless there is a teacher present.

Anyone caught using the internet in an unauthorized way, i.e. chatting with friends, accessing unauthorized areas, etc., will have his/her privileges revoked. Further disciplinary action will be taken. Anyone found tampering with, or vandalizing computers will be held responsible for any damages he/she has done.

Most data will be saved to disks or flash drive, but there will be times when it is necessary for someone to save his/her work to the hard drive: Anyone caught altering or accessing someone else's files without prior written permission will be immediately disciplined.

PLEASE SHOW CONSIDERATION AND INTEGRITY WHEN USING THE COMPUTERS.